



Conference Preference Form – Volunteers

The excitement is growing in anticipation of Seattletters! Our conference is run by volunteers and we invite you to use your talents and service abilities to help the conference run smoothly. Traveling with family or friends? We welcome them to participate and become a part of our Seattletters volunteer community. Looking for areas your guild can serve together? We'll try to accommodate! We need your help, will provide information on what is needed, and believe that you will get to know others and have fun in the process! Please consider assisting before, during, and after the conference. Remember, it is never too late to volunteer! You may fill out this Conference Preferences form, the Conference Preferences for Volunteers on the website, by contacting the Volunteer Chair directly: Becky Kelly – david.becky@frontier.com or lastly, during check-in at the conference.

Please check all areas of your interest for service. As the time for Seattletters draws closer, you will be contacted with information and times for the needed help. Thank you for offering your help!

- Transportation** – drivers needed to and from airports for instructors & participants outside of standard arrival/departure times, or for terminals other than SeaTac
- Airport Greeters** - greet instructors & participants and help to shuttles
- Signage** – Put up signage on campus and on dorm doors
- Exhibitions** – Hang gallery exhibits, conference and guild banners, and help with other exhibits
- Housing** – Help prepare dorm rooms
- Facilities** – Setup before the conference
- Registration** – Help arriving participants register
- Porters** – Help those arriving & departing to transport luggage to & from dorms
- Class monitor** – Help your instructor in your class elective**
- Gallery Sitter** – Especially having family members & friends available during class hours each day during the week
- Vendors** – Help day vendors set up
- Greeters & Runners** – Available for one or more of the evening functions
- Tour Excursion Departure Assistants** – Help direct attendees to tour departure area & perform roll call
- Housing Out of Town Volunteers** – For willing hosts in the Bellingham area
- Anywhere needed – Thank You!**
- Do you have another idea?** – Let us know: _____

**We often have more than one person volunteering for a class monitor position. If you are selected as class monitor, you will receive an email from Dave Kuwahara to confirm your selection. The class monitor meeting will be on Saturday, July 14th.

Please indicate the days you are available to volunteer:

- Friday, July 13
- Saturday, July 14
- Sunday, July 15
- Monday, July 16
- Tuesday, July 17
- Wednesday, July 18
- Thursday, July 19

- Friday, July 20
- Saturday, July 21
- _____ Other days of availability

Please indicate the time slots you are available:

- 7:00 AM to 12:00 PM
- 12:00 PM to 5:00 PM
- 5:00 PM to 9:00 PM
- _____ Other times you are available

NAME _____ CELL PHONE _____

ADDRESS _____ CITY _____ STATE _____

CONFERENCE ATTENDEE: YES _____ NO _____

Please indicate anything the Volunteer Chair should know (i.e. physical limitations). _____

Please indicate if you will have family/friends with you available for volunteering & their contact info. _____

Please indicate any one else you would recommend for volunteering that the Volunteer Chair to contact. _____