






Sponsored by  
Write On Calligraphers  
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Non-profit Corporation # 2-319283-4

May 3rd & 4th  
2019

## The Scribes Table

is for Write On Calligraphy members and LOJ teachers/presenters only.

Write On Calligraphers is hosting it's annual Letters of Joy at Green River Community College in Renton, WA. Among the many events and opportunities, we will again feature the Scribes Table where you can sell your calligraphy related arts, crafts, and tools. The following is a list of considerations if you wish to participate in this years Scribes Table.

-  **Inventory:** You will be required to submit the enclosed sheet detailing the inventory you will be leaving at the Scribes' Table. Check-in times to leave your goods will be FRIDAY from 3-6:45pm and 9-10:pm; SATURDAY from 7:30-8:45am. Since this is a calligraphic event, we ask that all items for sale relate to lettering, hand made books, cards, paper crafting and the like. Only WOC members and LOJ teachers may submit merchandise to be sold at the Scribe's Table. At the close of LOJ ( 5:30pm,) please collect your inventory. We will not be responsible for any items left after 6pm.
-  **Pricing:** LOJ will collect a 10% commission on all sales. Please adjust your pricing to include the commission and any sales tax you plan to collect. Round your prices to the nearest dollar. Clearly mark your code and price on all items so you will be correctly reimbursed for sales. You will be mailed a check in the weeks following LOJ. **MARK ALL YOUR ITEMS WITH YOUR PRICE AND CODE** which is your first and last initials plus the last two digits of your phone number. Example for Kay Lewis: KL64.
-  **Hours:** Sales hours are Friday, 5:30-10pm, and Saturday, 8:00am to 5:30pm. Please pick up your unsold creations by 6:00pm as the Scribe's Table will be unattended thereafter. We cannot be responsible for any lost or stolen merchandise.

As a teacher/presenter, placing a piece in the Faculty Exhibit advertises and helps create interest in what you have for sale. We look forward to your participation, and perhaps to make those one of a kind purchases your own. Space is limited, so please contact Kay Lewis if you need more information. Otherwise, see you at Letters of Joy.

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